

CARLTON PARISH COUNCIL

Minutes of a meeting held at Saint Andrew's Community Hub, Main Street, Carlton at 7pm on Wednesday 10th September 2025

Present: S G Tupling (Chairman), R G Arnold, M A Vann (Councillors), J Melen (County Councillor), M A Cook (Borough Councillor), C J Peat (Clerk).

1. Administrative matters

a) Apologies for absence from Councillors

It was resolved that an apologies from Councillors Boston and Sarson be accepted.

b) Declarations of interests (including Disclosable Pecuniary Interests) and requests for dispensations in respect of items on the agenda

There were none.

2. Minutes of the meeting of 9th July 2025

It was resolved that the minutes be confirmed and they were signed by the Chairman.

3. Reports, questions and comments from the following

a) Parish Councillors

The Chairman **congratulated** the Carlton Village Society on a very successful village fete on 30/8.

Cllr Sarson had reported the poor condition of the footway adjacent to Manor House Farm. **It was resolved** that this be reported to LCC Highways.

Cllr Arnold reported that fibre broadband was being installed in the village by Openreach.

Cllr Arnold reported that a wooden National Grid pole in front of 38/40 Main St was leaning. **It was resolved** that this be reported to National Grid.

Cllr Arnold reported that he had observed an elderly parishioner using a walking frame having to walk in the road because a parked car was totally obstructing the footway. The Clerk noted that illegal parking could now be reported to LCC via <https://www.leicestershire.gov.uk/roads-and-travel/cars-and-parking/parking-enforcement>. Cllrs Melen and Cook advised that they were involved in ongoing discussions about how to deal with this general problem. **It was suggested** that a new joint agency with devolved powers might be established with authority to issue fines on the basis of photographic evidence provided by members of the public.

Cllr Vann reported decay in a sleeper bridge on footpath S68 (Leics Round) at the parish boundary. **It was resolved** that this be reported to LCC RoW.

Cllr Vann had encountered numerous deposits of dog poo on footpath S47. **It was resolved** that suitable notices be printed and fixed to kissing gates and stiles on local public RoW.

b) Leicestershire County Council

Cllr J Melen **was thanked** for a detailed schedule of local issues including inconsiderate parking and poor footway condition in Main St. A review of the Bull in the Oak junction was due for publication by LCC Highways in October.

c) Hinckley & Bosworth Borough Council

Cllr M A Cook **was thanked** for a report on local issues.

d) Carlton Neighbourhood Watch Group

Ms R Yule reported that reported crimes in May were: 2 of violent and/or sexual offence and 2 of anti-social behaviour. In June there had been 2 of other theft and 1 of public order. In the second week of July a dwelling had been damaged by an attempted break-in at the rear while the owners were away.

e) Parish Clerk

Toddlers Play Area – the play bark had been topped up on 18/7 by CGG volunteers (p.1984/4 refers).

Defibrillator – had been installed at The Gate Hangs Well and registered with *The Circuit*; the agreement had been signed; the grant had been received from H&BBC Community Equipment Fund; and an inspection record book implemented (p.1984/6 refers).

SID – the new batteries had been installed, and the old batteries recycled (p.1984/5 refers).

Main St – LCC had refused to extend the section marked out for repair (p.1982/3a refers).

Main St – complaints that horses had fallen because of the slippery road surface had been forwarded to LCC Highways on 7/8. LCC Highways had responded very promptly and had agreed to treat the road surface as soon as conditions were suitable. This information had been copied to the livery business at Manor House Farm and horse riders known to the PC.

Congerstone Road verge – preliminary enquiries had been submitted to LCC (p.1983/3e refers).

Churchyard wall – had been monitored on 20/8.

Cemetery – permission had been granted for the erection of a memorial to D R Chattington.

CDJO – the adjacent landowner had **been thanked** for siding the northern hedge.

Footpath S68 – the sleeper bridge had been replaced (p.1982/3a refers).

Footpath S69 - the sleeper bridge had been replaced (p.1983/3a refers).

Footpath S69 - the landowner had been advised that the garden wall next to the jitty had developed an increased lean over the footpath. The landowner had **been thanked** for removing the leaning section without any delay.

Miles without Stiles – an update about this project had been published in Aspect.

Carlton Village Society – had reported that two sum-up machines had been bought for £99.98, and £100.02 would be used to purchase alcohol for resale at a significant margin. This report accounted for the grant of £200 from the PC (p.1979/91 refers).

Willowfield – occupation and maintenance of the field had continued; works around the bungalow had been reported to the executor of the estate and the Police who had been unable to take any action. A letter requesting an update on the position had been sent to the Solicitors acting for the executor of the estate on 13/8: there had been no reply.

Kiosk electricity supply – the account had been migrated to the Npower business solutions dashboard. Numerous errors had been found in the PC's entry in this system, and had been corrected.

CDJO – the CGG had been awarded second prize for 5 stoned fruit at the Horticultural Show on 30/8.

A list of digital communications and reports received would be copied to each Councillor, and copies of any files would be forwarded on request. Additional written documentation would be circulated.

f) Members of the public

There were none.

4. Report 2025-13: Survey of roadside ash trees

The Tree Warden **was thanked** for carrying out this survey. **It was noted** that the disease was progressing more slowly, and some trees appeared to be recovering, possibly because the hot and dry conditions over the past four summers had been less favourable to the fungus which prefers a cool and wet environment. **It was resolved** that Report 2025-13 be noted.

5. Local Council Award Scheme

This NALC scheme offered accreditation to Local Councils at Bronze, Silver and Gold levels for a period of four years. The Clerk had attended a training course and details had been copied to Councillors (p.1983/3e refers). An application for a Bronze award would cost £100, and would require the submission of 25 pieces of evidence. To qualify, the PC would need to adopt additional policies and make adjustments to its procedures. **It was noted** that the PC had been awarded Quality status in 2012 in a similar scheme and this had brought no discernible benefits apart from a logo on the letterhead. The PC's policies were reviewed, and **it was agreed** that (i) the additional policies required by the scheme were not necessary; and (ii) the costs of compliance were not justified by the supposed benefits of accreditation.

It was resolved that the PC would not seek accreditation under the Local Council Award Scheme.

6. CPR training session

It was resolved that a CPR training session be arranged, to include staff at the Gate if possible.

7. Installation of dedicated poles for the Speed Indicator Device (SID)

The SID was currently mounted on street lighting columns, which had to be tested every few years, most recently in 2023 at a cost of £80 per column (p.1921/3e refers). Dedicated posts could be installed by LCC Highways at a cost of £250 each, and the Police & Crime Commissioner was offering grants to support road safety schemes.

It was resolved that a scheme for five posts (one at each entrance to the village and on in the centre) and a grant application be prepared for consideration at the next meeting.

8. Re-building of the eastern section of the churchyard wall

It was resolved that the H&BBC Conservation Officer and the PCC be consulted, the Church Architect be invited to quote for drawing up plans and specifications, and a project plan be prepared for consideration at a future meeting.

9. Publication Scheme and Schedule of Information available

The Publication Scheme and Schedule of Information available had been adopted in July 2015 and May 2018 respectively. Updated documentation had been copied to Councillors, and their comments incorporated into revised drafts before the meeting. **It was resolved** that the revised drafts of both documents be adopted.

10. Green Space Strategy

The Green Space Strategy had been adopted in May 2016, and since then the CDJO had been created, all significant stiles in the Parish had been replaced with kissing gates, the churchyard retaining wall had been investigated and some works carried out, the church path had been re-laid (by the PCC) and the banks re-profiled, the church gate had been re-hung and the lamp above it restored, trees had been planted in roadside hedgerows and Little Lane had been re-surfaced.

It was resolved that the revised Green Space Strategy be adopted.

11. Information Technology & Email Policy

The 2025 Practitioners Guide required the PC to have an IT Policy, and a draft had been copied to Councillors before the meeting. **It was resolved** that the Information Technology & Email Policy be adopted.

12. Planning matters

a) Planning applications and appeals submitted

24/00831/OUT Outline planning application for the erection of up to 100 dwellings (including 40% affordable housing) with public open space, landscaping, sustainable drainage system (SuDS), a vehicular access point and the demolition of one residential dwelling. All matters reserved except for means of access (re-submission of 22/00167/OUT). Appeal APP/K2420/W/25/3369401: PC submitted no additional comments (p.1958/8c refers).

b) Comments submitted under delegated powers

25/00523/FUL Erection of a B8 Distribution Hub with Ancillary Offices, Quality Control Office and Canopy, Maintenance Units, and Gatehouse, and Associated Infrastructure and Landscaping. Land at Wiggs Farm, Wood Road, Nailstone, Coalville. PC objected on grounds that (i) the site is in open countryside in conflict with Policy DM4 of the Local Plan; (ii) the site is on land which has not previously been developed in conflict with Policy DM20 of the Local Plan; (iii) the highway network in the vicinity of the proposed site access is not suitable for high volumes of HGV traffic; (iv) a very large area of land to the north of the application site has been designated for industrial and warehouse development and has good highway infrastructure, better links to the M1 would be a more appropriate location. PC noted existing problems with long queues to Palletways site in the evenings and that HGV traffic would increase when Aldi site was operational; requested close scrutiny of the traffic management plan by LCC Highways.

25/00685/HOU Demolition of existing conservatory and erection of single storey rear extension. Millstone, 53 Main St. PC had no objections.

c) To note planning applications and appeals determined

24/00831/OUT Outline planning application for the erection of up to 100 dwellings (including 40% affordable housing) with public open space, landscaping, sustainable drainage system (SuDS) a vehicular access point and the demolition of one residential dwelling. All matters reserved except for means of access (re-submission of 22/00167/OUT). Land north of Shenton Lane, Mkt Bosworth. PC Objected on grounds that the application site was not allocated for development in the Market Bosworth Neighbourhood Plan, the current H&BBC Local Plan or the Draft H&BBC Local Plan. Permission refused.

24/01079/OUT Outline planning application for the erection of up to 126 dwellings (all matters reserved except access). Land north of Station Rd, Mkt Bosworth. Permission refused.

25/00685/HOU Demolition of existing conservatory and erection of single storey rear extension. Millstone, 53 Main St. Permission granted.

d) Planning enforcement matters

20/00316/FUL, 24/00053/BOC, 24/00561/CONDIT Replacement dwelling, 60 Main St. PC had reported the construction of 9 foundation pads in front drive, not shown on the approved plans.

24/00357/FUL Demolition of existing garage and construction of a new skincare treatment room with associated access and car park. Weston, Bosworth Road. PC had received complaints of an obtrusive sign in the front garden: H&BBC had advised that the sign was in conformity with advertisement regulations.

12. Next meeting

It was resolved that the next Parish Council meeting be held at 7pm on Wednesday 12th November 2025 in Saint Andrew's Community Hub, Main Street, Carlton.

The meeting closed at 8.15pm.

Signed _____

Date _____

Abbreviations used in these minutes

CDJO	Carlton Diamond Jubilee Orchard
CGG	Carlton Gardening Group
H&BBC	Hinckley & Bosworth Borough Council
LCC	Leicestershire County Council
LRALC	Leicestershire and Rutland Association of Local Councils
NALC	National Association of Local Councils
PC	Parish Council
RoW	Right of Way
SID	Speed Indicator Device
TPA	Toddlers Play Area